

PURCHASING CALENDAR
ANNUAL SOLICITATION PLAN FOR FY 2023-2024

UPDATED 11/16/2023

Product	Buyer	Department	Dept Requirements Due	Solicitation Month	Last Award Date	Upcoming Renewal Date	Reference #	Vendor Information
Copier Paper	Sharon	Warehouse	September May	October June	10/12/23 07/12/23		Bid 8-2223 Bid 30-2223	Complete Office Southwest School Supply
Custodial Supplies	Sharon	Warehouse	October April	November May	11/30/22 05/24/23		Bid 12-2223 Bid 25-2223	Various
Filter Products	Sharon	Maintenance	October	October	09/01/22	Aug. 2023	Bid 17-1920	Pure Filtration Products
Job Order Contracting	Barb	Facilities Services	April	June	03/09/23	03/01/25	RFP - 14 2223	Burton Construction Garco Construction
Mail Delivery Service	Barb	Tech Services / Print Shop	April	April	07/14/21	May 2026	QT 8713-1819	JC Delivers
Non-Food Consumables	Sharon	Warehouse / Nutrition Services	October April	November April	11/30/22 05/24/23		Bid 11-2223 Bid 24-2223	Various
NS Bakery Products	Pam	Nutrition Services	April	June	06/21/23	June 2024	Bid 28-2223	Franz's Bakery
NS Fresh Fruits & Veggie Grant Supplier	Pam	Nutrition Services	April	June	07/12/23	June 2024	Bid 29-2223	US Foods
NS Milk & Dairy Products	Pam	Nutrition Services	April	June	06/21/23	June 2024	Bid 27-2223	Terry's Dairy
NS Pizza Delivery Service	Pam	Nutrition Services	March	April	08/23/23	June 2024	RFP 6-2223	Pizza Pipeline
Nutrition Services Prime Vendor	Pam	Nutrition Services / Warehouse	May	June	07/12/23	Jan. 2024	RFP 6-2324	US Foods
NS Supplemental Prime Vendor	Pam	Purchasing	January	February	08/23/23	June 2024	RFP 7-2122	Good Source Solutions / Gold Star Foods
NS Small Wares Prime Vendor	Pam	Nutrition Services / Warehouse	May	June	08/23/23	June 2024	RFP 24-2021	Bargreens
NS USDA Beef Processing	Pam	Purchasing	December	January	08/09/23	June 2024	Bid 15-2122	JTM Provisions
NS USDA Cheese Processing	Pam	Purchasing	December	January	08/09/23	Dec. 2023	RFP 7-2324	Bongards Creameries
NS USDA Chicken Processing	Pam	Purchasing	December	January	08/09/23	June 2024	Bid 16-2122	Pilgrim's Pride

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Paper Products	Sharon	Warehouse	October March June	November April July	11/30/22 04/12/23 08/09/23		Bid 10-2223 Bid 21-2223 Bid 34-2223	Various
Photographic Services - Elementary Schools	Pam	Purchasing / Principal Committee	NA	January	06/07/23	Mar. 2024	RFP 18-2122	Leo's Photography
Printer Toner Cartridges - Lexmark	Pam	Purchasing	June	July	08/29/23	Aug. 2024	RFP 2-2324	Various
School Supplies	Sharon	Warehouse	October March June	November March June	11/30/22 04/12/23 07/12/23		Bid 9-2223 Bid 20-2223 Bid 32-2223	Various
Technology Equipment	Lisa	ITSC	June	July	08/09/23	Aug. 2024	Bid 1-2324	Various
Telecommunications/ Dial Tone	Lisa	Tech Services	November	Dec-Feb (E-rate)	10/19/21	Aug. 2024	Bid 26-1819	Century Link
Transportation	Pam	Transportation	October	January	03/08/23	Mar. 2024	RFP 1-2223	Zum Services - Spokane
Alternate Student Transportation	Pam	Transportation	January	February	07/12/23	July 2024	RFP 35-2122	Zum Services, Inc
Supplemental Student Transportation	Pam	Transportation	January	February	07/12/23	June 2024	RFP 22-1920	HopSkipDrive
Yearbooks	Pam	Purchasing	June	December	07/12/23	July 2024	Bid 17-2122	Various